

# Instructions for CCAL Sample Submission

<http://www.ccal.oregonstate.edu>

Kathy Motter (541-737-5120) or Cam Jones (541-737-5122)

Ship samples to CCAL; OSU College of Forestry; 056/048 Peavy; Corvallis, OR 97331. Include "Water Samples: Refrigerate Immediately Upon Receipt" on the top of the cooler to alert receiving personnel. To ensure timely processing, the highest quality data and preserve sample integrity, samples must be received by Thursday afternoon unless arrangements are made in advance. Please contact CCAL to arrange for sample delivery and receipt. We will be happy to help you coordinate sample delivery to the lab.

If you have special sample handling or analysis requests, please contact CCAL. We will work to ensure that you get the precise and accurate results you need in a timely manner.

## Form Instructions:

Mark desired analytes with F (filtered), U (unfiltered), A (filtered and unfiltered). Samples must be filtered for orthophosphorus, ammonia, nitrate, nitrite and reactive silica. Please contact the lab if you have questions or concerns.

Please submit the completed form via the website. Be sure to include the estimated delivery date. Include a hard copy of the sample submission form with the samples (print in landscape mode), or a copy of the sample identification/field information. A hard copy form must be submitted with each sample set.

Contact the lab to determine the minimum volume of sample required for desired analyses, or see the sample collection information on the webpage.

Notify the lab of return post information for coolers, bottles and/or filters.

For more detailed information including a list of standard operating procedures, current charges, analyses and methodologies, see our website at <http://www.ccal.oregonstate.edu>, or contact Kathy Motter (541-737-5120) or Cam Jones (541-737-5122).